

**Minutes of Master Management Board Meeting
October 13, 2016**

President Gene Goldman called to order the regular meeting of the elected volunteer Board of Directors of CVE Master Management at 9:29 a.m.

Gene informed the audience of the sign-in sheet in the back of the room if they wish to speak at Open Mic.

Roll Call:

Present - Gene Goldman, Bill Morse, Daniel Glickman, and Michael Routburg (entered dais at 9:31 a.m.)

Remotely - Fred Rosenzweig, Dick Ciocca, Pierre Laliberté, and Joseph Roboz (entered meeting remotely at 9:42 a.m.)

Absent - Danielle LoBono

Michael Routburg entered the dais (9:31:16 a.m.)

Gene noted in attendance: Sylvia Smaldone, Chairperson of the Council of Area Chairmen.

Following the Pledge of Allegiance, a moment of silence was held for those who gave their lives in service to preserve our democracy.

Meeting Minutes: (9:32:53 a.m.)
Following correction to the September 16, 2016, MM Board Meeting Minutes, under Unfinished Business to reflect Fred Rosenzweig as the seconder of the Motion, the Board approved the minutes.

Financial Report – Bill Morse: (9:34:06 a.m.)
For the month ending September 30, 2016, Revenue was \$1,050,397 and Expenses were \$862,271. The Net Revenue of \$188,125. YTD Revenue was \$9,464,347. The YTD Expenses were \$8,757,470. The Revenue exceeded the Expenses YTD \$706,877. The balance sheet is showing Cash on hand of \$2,250,311. The Net Assessments Receivables on uncollected items was \$387,264. Total Assets were \$3,359,829 with Total Liabilities of \$3,368,748 and negative Total Net Equity of \$8,919. Bill noted no extraordinary items expenses for the month and explained the increased Revenue was due to some capital expenditures that were not completed.

President's Report - Gene Goldman, President: (9:35:56 a.m.)

- 1) General Comments-
Gene commended the Executive Director, the entire MM staff, and Recreation for their collective tremendous efforts which included contract preparations for road cleanup, et cetera in preparation of the potential hurricane impact. Gene was thankful the storm bypassed the Village.

A round of applause ensued.

Executive Director - Kelly O'Meara Hampton: (9:37:05 a.m.)

- 1) Security -

Kelly reminded the Village security's name changed to Allied Universal Security Services due to the recent merge of Universal Protection Service and AlliedBarton Security Services. Kelly noted the only visible change to the Community would be new uniforms.

- 2) Village Lighting - **(9:37:38 a.m.)**
The remaining 30 light fixture replacements has been postponed by FPL as a result of hurricane repairs needed along northern Florida and east coast. Kelly advised the bulk of the work was complete and hoped for a date to be rescheduled soon.
- 3) Tree Removal - **(9:38:10 a.m.)**
Only a few stumps remain to be ground next week from the removal of the 25 unhealthy, deteriorating trees (mostly ficus). Kelly was pleased they were removed before the pending hurricane due to potential damage they can cause. Kelly acknowledged the volume of calls received from concerned residents and reassured the community MM would not remove trees that have any possibility of regaining their health. Additionally, an annual tree planting plan would be considered in future budget planning.
- 4) Renovations - **(9:39:36 a.m.)**
Kelly hoped residents enjoyed the new chairs and tables in the Activities Center and LeClub and acknowledged Lori and Robert's efforts to ensure the renovations are complete by November 1st as well as the Tilford pool and bathrooms renovations. Kelly advised most of the renovations are complete with the exception of conversion of the MM bathroom to an ADA-complaint bathroom. LeClub received new stage curtains.
- 5) Recreation Agreement - **(9:40:16 a.m.)**
Kelly was excited to announce that after several reviews, an agreement with the Recreation committee had been reached and is awaiting execution. Kelly advised a Special meeting would likely be held in the next 10 days for MM Board of Directors' approval. A notice will be sent to the community.
- 6) Traffic Safety Project - **(9:40:50 a.m.)**
Unfortunately, roadway restriping was postponed due to the owner's illness but Kelly expected work to commence next week with a completion date of November 1st.
- 7) Comprehensive Traffic Safety Project - **(9:41:15 a.m.)**
Kelly explained the roadway signage, wayfinding, et cetera work was just about halfway complete, and encouraged residents to continue reporting discrepancies or problems as MM works through them. Kelly expects a completion date of November 1st, in time to welcome back seasonal folks.
- 8) Annual Budget - **(9:41:46 a.m.)**
The budget approval was postponed to November based on some minor delays. A workshop would be held prior to the November meeting for discussion.

Joe Roboz entered the meeting remotely. (9:42:24 a.m.)

Per Member inquiry, Kelly advised the City remains an active participant in the tree removal process; inspecting the trees and issuing MM tree removal permits when necessary.

Per Member inquiry, Kelly confirmed tree replacement will begin at the original tree removal site unless otherwise instructed by a landscape architect or arborist.

Michael complimented the effectiveness of the new signage posted close to the front gate going from the shopping area into Westbury.

Business: (9:44:27 a.m.)
Unfinished -

New -

Member Comments: (9:44:36 a.m.)
Fred was relieved discussion of hurricane cleanup was not needed.

Pierre thanked and appreciated the efforts made by Kelly and other staff members for their work in preparing the Village for the hurricane threat.

Michael concurred and also commented a lot was done, including the delivery of additional emergency power to the main building to control coordination.

Gene noted the hurricane preparations for the Village were included in the Reporter and sent to the Community via email blast.

Kelly and Gene expressed gratitude and appreciated for the staff's assistance.

Announcements: (9:46:23 a.m.)
The next regular Master Management Board Meeting is scheduled for November 10, 2016, at 9:30 a.m. in the Activities Center.

Adjourn: (9:46:45 a.m.)
Meeting was adjourned at 9:46 a.m.

(For greater detail, those wishing to hear all comments, discussions, and debates are encouraged to view the meeting video in its entirety or by using the time markers above on www.cvedb.com. Meetings may also be viewed on our Community TV Channel 98.)

Respectfully submitted on behalf of,
Dick Ciocca
Secretary
CVEMM Board of Directors

By: 
Kelly Serkin
Executive Administrator
CVE Master Management Co., Inc.

The signature above indicates only that these are the minutes adopted by the Board of Directors in open session on Nov 10th, 2016.