

**Minutes of Master Management Board Meeting
March 10, 2016**

President Gene Goldman called the meeting to order at 9:30 a.m.

Roll Call:

Present - Gene Goldman, Michael Routburg, Fred Rosenzweig, Dick Ciocca, Bill Morse, Daniel Glickman, Danielle LoBono, Joseph Roboz

Remotely - Pierre Laliberté

Meeting Minutes:

(9:31:48 a.m.)

The Board approved the Minutes of the February 5, 2016 MM Executive Session; the February 11, 2016 MM Board Meeting; the February 24, 2016 MM Executive Session; and the March 4, 2016 MM Executive Session Meeting as presented with attendance corrections as noted between Executive Director and President of the Board.

Financial Report – Bill Morse:

(9:33:49 a.m.)

For the month ending February 29, 2016, Revenue was \$1,051,411 and Expenses were \$1,051,766. The Expenses exceeded the Revenue \$355. Bill noted the key exceptional item that drove the disbursement for the month was the Activities Center work for \$91,000. The YTD Revenue was \$2,105,566. The YTD Expenses were \$2,055,202. The Revenue exceeded the Expenses YTD \$50,364.

The balance sheet is showing Cash of \$2,407,954. The Net Assessments Receivables on uncollected items was \$729,995. Total Assets were \$5,787,837 with Total Liabilities of \$6,520,897 and negative Total Net Equity of \$733,060.

President's Report - Gene Goldman, President:

(9:35:48 a.m.)

1) General Comments

Gene informed the audience of the sign-in sheet in the back of the room if they wish to speak at Open Mic.

Gene welcomed and noted in attendance: Charlie Parness, President of COOCVE, Commissioner Rosenzweig (who left early for a previous engagement), along with Sylvia Smaldone, Area Chairman.

Michael Routburg was congratulated on the birth of another grandchild.

2) Restorations -

Per last year's budget approval, restoration in the Activity Center has begun with the installation of new window treatments, fresh paint, ceilings tiles, updated kitchen, and new flooring. Improvements to the LeClub venue were noted. Gene reminded the Village the Activities Center was no longer available for rent to outside parties.

Gene also announced complimentary coffee was available at the back of the room and would be served at all COOCVE Exec. / Area Chair & MM Board of Director Meetings.

Executive Director - Kelly O'Meara Hampton:

(9:39:07 a.m.)

1) Traffic Safety -

As previously discussed over the past couple months, the Committee and volunteer, Barry Warhoftig, former Director of West Virginia Department of Traffic Safety, have met to address Village safety and security concerns for compliance with the Florida Department of Transportation standards. Presentation of findings would be presented to the Sheriff's Office for review and consultation. Additional landscaping along the perimeter fencing would be considered. Kelly reported a No Trespass affidavit had never been obtained, and hoped one would be on file in the next 30 days. Signage would be posted at the gates and fencing areas.

Per Member inquiry, Kelly confirmed Barry is a resident of the Village and further expressed gratitude for his time and energy spent as a volunteer.

Per Member inquiry, Kelly explained the No Trespass affidavit enables the sheriff's department to work efficiently to remove violators.

2) Recycling -

(9:41:32 a.m.)

Kelly advised the City has been very helpful, and has begun installation of trap doors for the 4-yard recycling containers only. The 8-yard recycling containers would remain unchanged until rusted out or no longer desired and the small, 2-yard containers do not require a trap door.

3) Exterior Roadway Lighting -

(9:42:07 a.m.)

FPL has extended its original three-week completion date, an estimated date of completion yet to be announced. Security and MM continue to monitor the work and remain in constant communication with FPL.

4) Bus Route Optimization -

(9:42:41 a.m.)

After two recent Committee Meetings it was decided to meet with the transportation consulting company for recommendation. A report is due to the Board by April. A follow-up announcement will follow.

5) Gatehouses -

(9:43:01 a.m.)

Kelly complimented the progress of the gatehouse project to date. The permit to begin construction on the east and west gate is expected by April 1st.

6) Firewall Repairs -

(9:43:22 a.m.)

As previously reported, per the Ventnor B settlement agreement, repairs and reimbursements are continuing. There are a number of un-submitted claims; therefore, Kelly, on behalf of MM would be sending out letters attached with claim forms and hopes everyone would send the completed forms back as soon as possible for possible repairs and refunds to be made. Also, repair receipts are accepted. It was noted MM had contracted with Seacrest for additional assistance.

Gene, on behalf of the Board, thanked Kelly for her efforts. Also, reiterated residents to fill out their claim forms if they would like to be included in the refund.

- 7) Renovations - (9:45:53 a.m.)
Kelly was pleased with the renovations of the offices, the Activities Center, and LeClub building. Adding, the Tilford bathroom pool renovation would begin in May to coincide with the guardhouse construction.

Per Member inquiry, Kelly addressed security concerns, noting the side gate/walking gate had been fixed and remains under constant surveillance.

Dan asked the status of channels 98 and 99 and Comcast's cooperation if any, and Kelly advised further community assessment would be conducted to educate and identify the specific issues to address with Comcast and the contract negotiators. Corporate counsel would be on standby. Comments were made by Board members regarding Comcast customer service.

Per Member inquiry, Kelly answered the east gate would be the first gate renovated.

Comments regarding the status of the new trees along West Drive and the construction of the new gatehouse were made by Board Members.

Business: (9:53:06 a.m.)

Unfinished - None

New - 2016 Road Resurfacing Project -
Update to MM/LeClub/Activities Center Project Budget

- 1) Kelly described the areas included in the 2016 road resurfacing project.

Michael Routburg moved to approve for 2016 Road Resurfacing Project at a total of \$132,000 to include areas outlined in the six-year plan. Dick Ciocca seconded the motion.

Following discussion, the vote was taken and **the Motion passed 9 - 0. The Motion passed unanimously.** (Refer to video at time stamp for full discussion.)

- 2) Additional Renovation Expenses - (9:56:21 a.m.)
Kelly reported the request was a result of additional soundproofing needed, and per City advisement to have the lighting work installed correctly.

Joe Roboz moved to approve to add \$14,000 to the already approved MM/LeClub/Activity Center renovation budget for items previously discussed. Michael Routburg seconded the Motion.

After Gene commented the faulty electrical work existed was original, outdated work, and the City advised to fix it for safety and compliance, **the Motion passed unanimously.**

Member Comments:

(9:58:09 a.m.)

Fred was delighted to hear the variance from the South Florida Water Management was allotted for additional watering days. Kelly will advise how many days were added.

Announcements:

(9:59:35 a.m.)

The next regular Master Management Board Meeting is scheduled for April 14, 2016, at 9:30 a.m. in the Activities Center.

Adjourn:

(09:59:42 a.m.)

Meeting was adjourned at 9:59 a.m.

(For greater detail, those wishing to hear all comments, discussions, and debates are encouraged to view the meeting video in its entirety or by using the time markers above on www.cvedb.com. Meetings may also be viewed on our Community TV Channel 98.)

Respectfully submitted,

Dick Ciocca
Secretary
CVEMM Board of Directors

The signature above indicates only that these are the minutes adopted by the Board of Directors in open session on _____, 2016.